

**TOWN OF CARBONDALE
JOB DESCRIPTION**

POSITION NAME: Maintenance Worker--Wastewater **DEPARTMENT:** Public Works/
Utilities

JOB SUMMARY:

Performs a variety of semi-skilled manual labor duties to facilitate the operations of a wastewater plant and related collection systems. Performs entry-level plant operator duties.

GENERAL DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Operates, controls, and maintains motors, pumps, and valves to regulate flow through the system. Reads, monitors, and documents gauges to ensure the proper operation.

Collects samples and performs routine laboratory analysis. Maintains logs and records of testing results.

Inspects water and sewer lines according to Town code. Documents and diagrams underground locations.

Operates equipment to haul and apply sludge.

Maintains collection and distribution systems including making manhole repairs, cleaning sewer systems, and cleaning screens.

Performs building and grounds maintenance duties such as routine cleaning, mowing, painting, snow removal, and the like. Maintains vehicles and equipment including lubrication, overhaul of engines and pumps, general cleaning activities, and replacing minor parts. Ensures adherence to maintenance schedules.

Performs backflashes of filters on a routine schedule.

Performs duties as a water plant operator on a rotating basis.

Performs other duties as assigned and required.

EDUCATION, TRAINING AND EXPERIENCE REQUIREMENTS:

A High School Diploma.

A valid Colorado Driver's License.

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OTHER SKILLS, CERTIFICATIONS, LICENSES, AND TOOLS REQUIRED:

Ability to operate light equipment and hand and power tools.

Knowledge of and ability to apply basic math and geometry to the operations of a water or wastewater plant.

Knowledge of basic building, grounds, and vehicle maintenance.

Must maintain a working home telephone.

SUPERVISION RECEIVED:

Supervised by the Utilities Supervisor and Utilities Director.

SUPERVISION EXERCISED:

None.

FLSA STATUS: Non-Exempt

DISTINGUISHING FEATURES:

This position is an entry-level position within water/wastewater operations.

COMPLEXITY/RESPONSIBILITY:

This position performs the most basic and routine functions of plant operations. As an entry-level position, the incumbent is expected to continually advance and handle increasing and more responsible work functions.

SCOPE OF INTERPERSONAL CONTACTS:

Contacts are with other employees of the Public Works and Utilities Department and with general public during field work.

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WORK ENVIRONMENT/PHYSICAL ACTIVITIES:

This position's duties are performed within an indoor environment of a water/wastewater plant and in an outdoor environment. The incumbent also experiences conditions and hazards associated with water treatment plant operations such as weather/temperature changes, chemical, mechanical, and electrical hazards, working at heights and below ground level, and fumes, gases, and odors associated with this environment.

Must have the physical and visual capabilities to operate motorized equipment and vehicles and perform inspections. Requires the ability to alternate between sitting, walking, and standing activities on a frequent basis. The ability to lift, carry, push and pull objects up to 75 lbs. on a frequent basis is required.